

**SPECIAL USE OF CHURCH FACILITIES**

NAME \_\_\_\_\_ DATE \_\_\_\_\_

PHONE \_\_\_\_\_

ARE YOU A MEMBER OF THIS CHURCH [ ] YES { } NO

WHAT AREA OF THE CHURCH WILL BE USED ? \_\_\_\_\_

\_\_\_\_\_

FOR WHAT PURPOSE ARE YOU REQUESTING THE USE OF CHURCH FACILITIES ?

\_\_\_\_\_

\_\_\_\_\_

DATE THAT THESE FACILITIES WILL BE USED \_\_\_\_\_

TIME THAT THESE FACILITIES WILL BE USED: FROM \_\_\_\_\_ TO \_\_\_\_\_

ONE TIME ONLY { } DAILY { } WEEKLY { } MONTHLY { }

OTHER \_\_\_\_\_

DONATIONS IF ANY \_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF PERSON MAKING REQUEST

**OFFICE USE ONLY**

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\_\_\_\_\_ is authorized to use church facilities for the purpose stated above and no other. With the agreement to leave everything clean and in order. All trash must be taken outside or taken away.

The church reserves the right to terminate this arrangement anytime it deems necessary, with notification.

\_\_\_\_\_  
Chairman of Trustees

\_\_\_\_\_  
Church Secretary